

POLICY MEMORANDUM

No. III-23

International Agreements

A major aspect of the Missouri University of Science and Technology (Missouri S&T) is its involvement in international programs that provide a unique environment in which to meet the University's mission of teaching, research, and public service. These three major thrusts of the University can be supported and extended through selective involvement of students, faculty, and staff with academic, governmental, or private institutions in other nations of the world. To facilitate this involvement and to provide University constituencies with appropriate guidelines for the establishment of linkages with institutions in other nations, the following criteria and procedures are provided to faculty and departments.

Linkages between international institutions and Missouri S&T are developed through mutual agreement and provide mutual benefit and require mutual investment of resources. The emphasis is on mutual collaboration.

International linkage agreements for Missouri S&T must fit into one of the following categories in order to fit institutional needs. They should strive to meet at least one (1) of the following four (4) basic principles that follow:

1. Add prestige to Missouri S&T (by affiliation)
2. Provide student benefit (through student recruitment, internships, study abroad, etc.)
3. Promote research, contracts, or training
4. Promote targeted goodwill/public relations

Linkages may result from the initiative of an individual faculty member, department head, college vice provost and dean, or administrative official of the University. They may be based upon an informal understanding between the two parties involved or upon formal agreements. Those requesting that a linkage agreement be initiated must ensure that the above guidelines are met, and complete a Request for Consideration of International Linkage Agreement.

Successful international linkages remain so due to faculty and/or departmental ownership of the international collaboration. Only those linkages deemed to be active and viable will be signed.

Linkage agreements may be categorized into three types, which are not mutually exclusive:

1. **Institutional Linkages** - A comprehensive institutional linkage reflects a formal understanding between individual institutions or groups of institutions (consortia). An institutional linkage agreement must be based on administrative decisions and commitments at all levels. Approval of the Office of International and Cultural Affairs and the Vice Chancellor for Global and Strategic Partnerships, acting as the authorized designee of the Chancellor, is required.

2. **Departmental Linkages** - Linkage with counterpart departments of international institutions may involve faculty, student and/or collaborative research or other scholarly activities. Department-level linkages are formalized through the department chair and require approval of the respective Vice Provost and Dean, Office of International and Cultural Affairs and Vice Chancellor for Global and Strategic Partnerships.
3. **Individual Linkages** - Individual faculty may develop collaborative activities with international colleagues without a formal linkage agreement. Because such collaboration involves the name and/or resources of the University, department chair approval is required. The Office of International and Cultural Affairs should receive notification of the activities.

The goals and objectives of each linkage activity should be complementary to the mission and purpose of the University and consistent with and reflected in its strategic plan. The elements of the linkage program will be specific and periodically reviewed by the Office of International and Cultural Affairs, and in conjunction with the effort, those responsible for generating or continuing the linkage will be asked to report the linkage activity on an annual basis.

Administrative responsibility for all formal international linkage agreements is assigned to the Office of International and Cultural Affairs. The administrative responsibility for departmental linkages will also be designated and will normally include an individual in the department. The Office of International and Cultural Affairs must approve all such agreements, be consulted as necessary in administration, and will present linkages to the Chancellor or Chancellor's designee for final approval and signature.

EFFECTIVE DATE: Immediately

RESPONSIBILITY: Office of International and Cultural Affairs, Vice Chancellor for Global and Strategic Partnerships, Chancellor, Vice Provost and Deans, Department Chairs

BASIS: Chancellor



Cheryl B. Schrader, Ph.D.
Chancellor